

Sl. No.	Terms & Conditions	Particulars to be filled by the vendor	Standard terms	Reason
1	Offer No.			
2	Date			
3	Validity			
4	Payment Terms		1) 100% payment after receipt and acceptance of material 2) payment through bank 3) Payment through irrevocable/unconfirmed LC	
5	CURRENCY			
6	Bank Charges		Applicable or not applicable	
7	GST/Custom Duty		NA in case of foreign parties	
8	Packing Charges		Inclusive in main prices or not.If not then specify the packing charges in % of basic prices	
9	Forwarding Charges		Inclusive in main prices or not.If not then specify the packing charges in % of basic prices	
10	Mode of transportation		Sea/Air transport for foreign vendors By road for indian vendors	
11	Delivery		CFR,CIF,FOB(Sea transport for foreign parties) FCA, CPT(Air transport for foreign parties) Ex works or FOR, Haridwar for indian vendors	
12	Freight		Prepaid or To Pay	
13	Delivery period		In no of weeks	
14	LD Clause		Date of delivery will be considered as per the delivery terms mentioned in the Purchase Order. Penalty will be applicable on total order value @0.5% per week or part thereof subject to maximum of 10% of the PO value(Answer in yes or no)	

15	Guarantee certificate		Yes or No	
16	Test certificates		Yes or no	
17	Inspection		Yes if mentioned in the special remarks tender document. Or No	
18	Price basis & PVC		1) Specify the metal price formula linking it with LME cash settlement rates i.e LME/LBMA Prices in USD/MT * Multiplying factor for premium*Exchange rate or (LME/LBMA Prices in USD/MT + Premium in USD/MT)*exchange rate 2) Acceptance of PVC as per enquiry conditions(Yes/No).If no specify the reason for non acceptance	
19	Quantity Tolerance		As per enquiry conditions(Reply in Yes or no).	

In case the answer is NO for any of the above particulars then mention the reason of your answer in the reason column shown above